

# NAME WITHHELD

## OPERATIONS & ACCOUNTING MANAGER

### CONTACT

Raleigh, NC

123.456.7890

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### SKILLS

Performance Analysis

Financial & Appraisal Analysis

Business Process Improvement

Budgeting & Forecasting

CapEx Review

Strategic Planning

Process Improvement

Operating Expense Control

Project Management

Talent Recruitment & Training

Data Management & Analytics

Facility Management

Inventory Control

Asset Management

MS Excel, Word, PowerPoint

### EDUCATION

Bachelor of Science,  
Marketing

Bachelor of Science,  
Supply Chain Management

SYRACUSE UNIVERSITY

Martin J. Whitman  
School of Management

### PROFESSIONAL PROFILE

Customer-driven accounting professional with 16+ years of experience providing leadership and expertise in finance, accounting, and facility operations. Superior analytical skills with a proven ability to synthesize complex data into usable information for a diverse audience. Adept at leading cross-functional teams and motivating others to perform their best work. Proven history of excellence as evidenced by promotions and performance evaluations.

### EXPERIENCE

#### FERGUSON ENTERPRISES

**Finance Business Partner**, East Region, 01/2015 to Present

*Promoted to Finance Manager of two districts totaling \$1B in annual revenue; contributed to exceeding trading profit budget by 10% last fiscal year ending 07/31/2017.*

- Mentor and train field managers in developing revenue and margin growth targets
- Perform research and analysis, create financial data models, and consult with senior management regarding the profitability of various locations; presented cost-benefit scenarios and made recommendations regarding rightsizing, closure, and/or relocation of branches and talent
- Designed, developed, implemented, and continue to maintain expense approval and cooperative reimbursement tracking system, resulting in annual savings of \$200K/year between two assigned districts

**District Controller**, East Regional Accounting Center, 02/2009 to 12/2014

*Promoted to District Controller and provided financial services for 50% of Ferguson's East Region, totaling \$500M in annual revenue.*

- Engineered data programs to automate and streamline manual monthly processes
- Liaised among headquarters and business units for finance matters, including balance sheets, bank reconciliations, and monthly report analysis
- Maintained integrity of general ledger accounts by ensuring accurate expense assignment, accrual of missing expenses, and correcting errors and discrepancies
- Conducted biannual audit process for 12 business units made up of 144 locations

**Financial Controller**, Raleigh, NC, 01/2007 to 01/2009

*Promoted to Financial Controller and designated the primary point-of-contact for corporate headquarters regarding finance matters for 12 locations totaling \$60M in annual revenue. Maintained accurate asset database and employee payroll processing.*

**Operations Manager**, Edison, NJ, 03/2004 to 12/2006

*Supervised day-to-day operations, including cycle counts, OSHA safety inspections, facility maintenance, fleet management, training documentation, daily process reviews, customer credit/vendor debt reconciliations, and expense management.*

**Management Trainee/Showroom Sales**, Ramsey, NJ, 06/2001 to 03/2004

*Consulted customers in designing bathrooms and kitchens for renovations and new construction. Assisted in management of day-to-day operations, including \$500K of inventory, audit, operational productivity reports, and debit/credit reconciliations.*